



## Recreation and Parks Department Application for Employment

*Date of Application:* \_\_\_\_\_

Position Applying for: \_\_\_\_\_

New Hire \_\_\_\_\_ Rehire \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Telephone Number (\_\_\_\_) \_\_\_\_\_ Cell Number (\_\_\_\_) \_\_\_\_\_

Emergency Contact \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

Are you under 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, please state your age \_\_\_\_\_

Have you ever worked for the Town of Natick? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, when? \_\_\_\_\_

Do you have any relatives that work for the Town of Natick? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, what department \_\_\_\_\_

Availability (please check all shifts/days that you are available to work)

Days: M \_\_\_\_\_ T \_\_\_\_\_ W \_\_\_\_\_ TH \_\_\_\_\_ F \_\_\_\_\_ S \_\_\_\_\_ SU \_\_\_\_\_ Shift: Day \_\_\_\_\_ Evening \_\_\_\_\_

Do you have a valid Massachusetts Drivers License? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you served in the Armed Forces: Yes \_\_\_\_\_ No \_\_\_\_\_

Educational Status: I attend: \_\_\_\_\_ Last Grade Completed: \_\_\_\_\_

Have you participated in Natick's Volunteer Leadership Program? Yes \_\_\_\_\_ No \_\_\_\_\_

If so, please check all that apply:

Basketball Program \_\_\_\_\_ Memorial Beach \_\_\_\_\_ Skyline Program \_\_\_\_\_ Sunshine Center \_\_\_\_\_ Other \_\_\_\_\_

Camp Arrowhead \_\_\_\_\_ Woodtrail Camp \_\_\_\_\_

Any other volunteer / Club/ Sports/ Activity experience? Please list:

\_\_\_\_\_  
\_\_\_\_\_

Please list any certifications, skills, courses, and/or workshops that you have completed; such as: CPR, First Aid, Lifeguard, Sign Language, Foreign Language, etc.:

\_\_\_\_\_  
\_\_\_\_\_

### Employment History

Dates		Name and Address of Employer	Job Title	Supervisor's Name
From	To			

**Personal References**

- 1) **Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_
- 2) **Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_
- 3) **Name:** \_\_\_\_\_  
**Address:** \_\_\_\_\_

**Applicant's Statement**

*The information provided in this application for employment is true and complete to the best of my knowledge. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge (whenever discovered).*

*I authorize investigation of all statements contained in this application and the release of any pertinent information regarding my education, past employment history and background. I authorize the town of Natick to obtain any information from schools, employers or individuals relating to my activities. This information may include, but is not limited to: academics, achievement, performance, attendance, personal history and discipline. Further, I hereby authorize all references, persons, schools, my current employer (if applicable) and previous employers and organizations named in this application, unless otherwise stated, to provide the Town of Natick any relevant information that may be required to arrive at an employment decision. I understand that the information released is for the Town of Natick's use only.*

*I understand that, if appointed, my employment will be at-will, for an indefinite period, and can be terminated at any time by the Town.*

*I understand that any employment offer by the Town is conditional upon my ability to establish employment under the Immigration Reform and Control Act of 1986 within three (3) days of the date of hire.*

*I acknowledge that I have read and fully understand the foregoing and seek employment under these conditions.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**FOR OFFICE USE ONLY**

**Hired:** Yes \_\_\_\_ No \_\_\_\_ **Start Date:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Rate of Pay:** \_\_\_\_\_ **Seasonal:** Yes \_\_\_\_ No \_\_\_\_

**T Shirt Size:** \_\_\_\_\_ **Bathing Suit Size:** \_\_\_\_\_ (Lifeguards)

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**COMPLETION OF THIS FORM IS OPTIONAL**

**TO BE USED BY THE TOWN OF NATICK'S EEO/AA REPORTING REQUIREMENTS**

**AN INVITATION**

Applicants are considered for all positions, and employees are treated during employment without regard to race, color, creed, religion, sex, sexual orientation, national origin, age, marital status, veteran status, medical condition or disability.

The Town of Natick, as part of its commitment to equal employment opportunity and to its affirmative action program, invites all applicants to provide the following information.

The information is voluntary and refusal to provide it will not have any bearing on our employment decision. The data is confidential and will be filed separately. It will be available only to authorized personnel for research reporting and evaluation purposes. The information is needed to document the hiring practices of the Town of Natick and to assess the effectiveness of its affirmative action program. Your cooperation would be appreciated but is entirely voluntary.

Position applied for \_\_\_\_\_ Date: \_\_\_\_\_

**SEX**

- ☐ Male  
☐ Female

**AGE**

- ☐ Under 16  
☐ 16 - 39  
☐ 40 - 69  
☐ 70+

**ORIGIN**

- ☐ White  
☐ Black  
☐ Hispanic  
☐ Asian or Pacific Islander  
☐ American Indian or Alaskan Native

**DISABILITY**

- ☐ Mental  
☐ Physical  
☐ None

**VIETNAM ERA VETERAN**

- ☐ Yes  
☐ No